



## **ARTS COMMISSION AGENDA**

**Tuesday, February 21, 2012**

**5:45 p.m.**

**City Hall**

**Conference Room #3**

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### **Call to Order**

### **Roll Call**

### **Adopt Agenda**

Approval of January 17, 2012 Meeting Minutes

### **Old Business**

1. Review Guidelines for contests

### **New Business**

1. Potential New Commissioner ~ Thomas Archibald
2. Harvest Grill ~ Acoustic Series for Fall

### **Next Meeting Date ~ March 20, 2012**

### **Other Business/Informational Items/Announcements**

### **Adjourn**



**Arts Commission - Regular**

**Meeting Date:** 02/21/2012

**SUBJECT:** Approval of January 17, 2012 Meeting Minutes

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**Information**

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**Attachments**

1/17/12 Minutes

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## COON RAPIDS ARTS COMMISSION MEETING MINUTES FOR JANUARY 17, 2012

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The January 17, 2012 meeting of the Arts Commission was called to order at 5:50 p.m. by the Chair Mary Ann Kehn in the Conference Room at the Harvest Grill located within the Bunker Hills Clubhouse.

Commissioners Present: Mary Ann Kehn, Charlie Pitts, Kristin Shields, Cindy Bornetun, Elaine Stulc, Jennifer Stone, Lewis Peterson, Jim Ulwelling and Patty Sathre.

Commissioners Not Present: John Kocon

Potential New Commissioner: Jalai Laiel

Staff Liaison: Kris Linquist

### 1. ACCEPT AGENDA

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MOTION BY ELAINE STULC, SECONDED BY PATTY SATHRE TO ACCEPT THE AGENDA AS PRESENTED. MOTION PASSED UNANIMOUSLY.

### 2. APPROVAL OF MINUTES

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MOTION BY CINDY BORNETUN, SECONDED BY JIM ULWELLING TO APPROVE THE MINUTES OF THE DECEMBER 20, 2011 ARTS COMMISSION MEETING WITH CORRECTIONS. THE MOTION PASSED UNANIMOUSLY.

### 3. POTENTIAL NEW COMMISSIONER ~ JALAI LAIEL

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THE COMMISSIONER VOTED UNANIMOUSLY TO RECOMMEND TO COUNCIL TO APPOINT JALAI LAIEL TO THE ARTS COMMISSION.

### 4. POTENTIAL PERFORMER REVIEW FOR SUMMER CONCERT SERIES

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All of the 2012 Summer Series Concerts have been contacted and confirmed.

### 5. REVIEW GUIDELINES FOR CONTESTS

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Kris Linquist, Staff Liaison handed out what information the City had on file for guidelines. This item will be revisited at the next meeting and new guidelines will be put in place for the contests.

### 6. INFORMATIONAL ITEMS/ANNOUCEMENTS/OTHER BUSINESS

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9/11 MEMORIAL UPDATE: The final cost came in for the 9/11 Memorial and was a higher than originally approved.

MOTION BY CHARLIE PITTS, SECONDED BY JIM ULWELLING TO APPROVE A TOTAL OF \$2400 FOR THE 9/11 FIRE MEMORIAL LOCATED AT FIRE STATION 1. THE MOTION CARRIED UNANIMOUSLY.

Since the commission agreed that the Police and Fire Memorials would have the same donations, the commission needed to modify the Police Memorial contribution.

MOTION BY PATTY SATHRE, SECONDED BY CHARLIE PITTS TO APPROVE A \$2400 DONATION TO THE POLICE MEMORIAL THAT WILL BE LOCATED OUTSIDE OF CITY HALL. THE MOTION CARRIED UNANIMOUSLY.

7.

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The next meeting of the Coon Rapids Arts Commission will be held on Tuesday, February 21, 2012 at City Hall Conference Room 3.

8. ADJOURN

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MOVED BY LEWIS PETERSON TO ADJOURN THE MEETING AT 7:34 P.M.

Respectfully submitted by  
Kris Linquist, Staff Liaison



**Arts Commission - Regular**

**1.**

**Meeting Date:** 02/21/2012

**Subject:** Review Guidelines for contests

**From:** Kris Linquist, Deputy Clerk

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**Information**

**INFORMATION:**

Discuss options for criteria for different guidelines for the different contests.  
Handouts will be supplied at meeting.

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**Arts Commission - Regular**

**1.**

**Meeting Date:** 02/21/2012

**Subject:** Potential New Commissioner ~ Thomas Archibald

**From:** Kris Linquist, Deputy Clerk

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**Information**

**INFORMATION:**

The attachment is information on Thomas Archibald, a potential new commission member.

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**Attachments**

**Tom Archibald**

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CITY OF COON RAPIDS

ADVISORY COMMISSION APPLICATION FORM

1/10

(Please type or use black ink)

DATE: 12/21/11

NAME: Tom Archibald

ADDRESS: ZIP: 55448

TELEPHONE: Home: Work: Cell:

EMAIL ADDRESS:

PLEASE RANK IN ORDER THE COMMISSIONS ON WHICH YOU WISH TO SERVE (leave blank any Commissions on which you do not wish to serve):

- |  |   |
|--|---|
| <input checked="" type="checkbox"/> Arts                 | <input type="checkbox"/> Housing/Community Development  |
| <input type="checkbox"/> Board of Adjustment and Appeals | <input type="checkbox"/> Mortgage Assistance Foundation |
| <input type="checkbox"/> Capital Improvement             | <input type="checkbox"/> Parks and Recreation           |
| <input type="checkbox"/> Charter                         | <input type="checkbox"/> Planning                       |
| <input type="checkbox"/> Civil Service (Police & Fire)   | <input type="checkbox"/> Safety                         |
| <input type="checkbox"/> Historical                      | <input type="checkbox"/> Sustainable Community (Green)  |

A) WORK EXPERIENCE: 35 years of work in Performing Arts, Broadcasting and Photography.  
Work experience includes Live Theatre, Television Production, Radio Broadcasting, Performing, Directing,  
Design and Marketing. Also worked in Programming at Country Music Television in Nashville, Tennessee.

B) CIVIC, PROFESSIONAL AND COMMUNITY ACTIVITIES: Served on Board of Directors for  
"Pull-Tight" Community Theatre in Franklin Tennessee between 1996-1999. Recently served as the Marketing  
Strategist for the "Stuart for Sheriff" campaign here in Anoka County. Also serve as a Youth leader at Prairie Oak Church in Andover.

C) WHY DO YOU WANT TO BE ON AN ADVISORY COMMISSION:  
Want to become involved in my community in a capacity that can utilize my many years of experience  
in the entertainment industry.

D) WHAT SKILLS, STRENGTHS OR ABILITIES DO YOU BELIEVE YOU WILL ADD TO THE COMMISSION?

I currently run two home-based businesses. A web design firm and a Portrait Photography Studio.

These businesses combined with my resume of entertainment related jobs offers a strong insight into the Arts community.

E) ADDITIONAL COMMENTS: Have lived in the area for several years, but moved to Coon Rapids one year ago and plan to make this my home for many years to come. I look forward to my young daughter

and future children growing up and attending school here. I think this position would be a great beginning for me to become

more deeply rooted in this community of Coon Rapids.

#### REFERENCES (Optional)

Name	Address	Phone
James Stuart	Anoka County Sheriff's Office 13301 Hanson Blvd. NW Andover, MN 55304	(763) 323-5000
Melissa Durand	5815 Wake St NE Andover, MN 55304-5949	(763) 434-4944

Signature

Date

12-21-11

Please return to:

City Manager's Office  
City of Coon Rapids  
11155 Robinson Drive  
Coon Rapids MN 55433-3761  
Telephone: 763-767-6493

The information provided by you on this application will be used to determine your suitability for appointment to an advisory commission. Participation as an advisory commission member is strictly voluntary and you are not required by law to provide this information, however, should you not furnish this information the City may have difficulty determining your suitability for appointment, contacting you regarding your information, and if selected, with your duties on the advisory commission. Under Minnesota State statutes, only your name is considered public information upon appointment. Any other information on this application is private data and will be accessible only to you, City staff, or as provided for by Minnesota statutes.





**Arts Commission - Regular**

**2.**

**Meeting Date:** 02/21/2012

**Subject:** Harvest Grill ~ Acoustic Series for Fall

**From:** Kris Linquist, Deputy Clerk

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**Information**

**INFORMATION:**

Discuss a possibility of having a Fall Acoustic Series at Harvest Grill.

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